

Hampton and Scotland School Readiness Council

Monday, December 10, 2012

Meeting Minutes

Attendance: Joy Becker, Ann Gruenberg, Elise Guari, Theresa Lambert, Suzanne LaFleur, Michelle Murray, Cathy Pinnoneault, Leahbeth Scandura, Scott Sears

Staff: Sandra Frizzell

1. Call to order: By Suzanne LaFleur at 6:50 pm
2. Audience for citizens: N/A
3. Approval of October 23, 2012 meeting minutes: Motion to approve meeting minutes from 10/23/2012 was made by Ann Gruenberg, seconded by Theresa Lambert. Cathy Pinnoneault and Scott Sears abstained from voting.
4. Acceptance of financial reports
 - a. Hampton: Motion to accept Hampton's financial reports was made by Ann Gruenberg and seconded by Michelle Murray. No discussion. Motion passed unanimously. No abstentions.
 - b. Scotland: Motion to accept Scotland's financial reports was made by Scott Sears and seconded by Leahbeth Scandura. No discussion. Motion passed unanimously. No abstentions.
5. Program updates: Both programs are anticipating new students in January 2013. Theresa Lambert noted that the 15th school day student in Scotland is a non-school readiness student.
6. Grant/SDE update: QE grant has been approved; 65% is available at this time. A letter announcing a new parent survey from CT Parent Power will be distributed. The Regional School Readiness meeting was cancelled on 12/7. Care Coordination Article will be distributed to council members. The Capital Improvement/Wiring Grant RFP has been received. EC Alliance message to make phone calls to the governor and our area representatives was sent to all council members. UCONN is conducting focus groups on EC professional development – Info will be sent to Program Directors and Ann Gruenberg. Article on DPH Obesity Research will be distributed to SRC members.
7. New Business
 - a. Approve Tuition Expenditures: None at this time.
 - b. Approve an adjustment to Hampton's School Readiness Slots: Not necessary due to change in enrollment. Hampton slots will remain at 12 school day/school year and 8 part day/part year slots. Scotland may need to adjust their slots in the near future due to anticipated new students.
8. Old Business
 - a. Update School Readiness Council Membership: Melissa Rainey is considering taking the Health care provider slot. She is also a Scotland parent.
 - b. Review of Strategic Plan: Review of Pages 2 and :
 - c. Other Committee Updates
 1. Hampton Ad-Hoc Playscape: The funds were successfully raised and the Playscape has been ordered. It will be stored in the former town garage until Spring/early summer when it will be installed.
 2. Scotland Ad-Hoc Playscape: Recreation Commission is all new. Terry Delaney will get them up to speed on the history of the project. A follow-up meeting will be held with Dan Syme, the Recreation Commission and representatives from School Readiness to establish priorities for Bower's Park

3. **Communications:** Elise Guari, Theresa Lambert, Cathy Pinnoneault and Leahbeth Scandura will assist and advise Sandra Frizzell on materials to include in local publications and birth to five mailings.

4. **Transition to Kindergarten:** This group will schedule a meeting in early January 2013 to tally and analyze the Transition to K surveys and make recommendations on activities to include for incoming kindergarten students. Sandra Frizzell will send an email to coordinate a meeting date.

5. **Needs Assessment Committee –** Ann Gruenberg, Elise Guari, Theresa Lambert and Michelle Murray volunteered to be on this committee. This group will meet in January 2013 to begin to re-write the 2013 Need's Assessment Surveys.

9. **Audience for citizens:** N/A

10. **Set next meeting Agenda:** Tuesday, January 22nd in Hampton from 6:30 TO 8:00 PM

- Usual reports and updates
- Tuition expenditures
- Review Strategic Plan
- Update Collaborative Agreement with HES and SES.
- Committee Updates

11. **Adjournment:** Motion to adjourn at 7:59 PM by Theresa Lambert and seconded by Leahbeth Scandura. Motion passed unanimously. There were no abstentions.

Respectfully submitted,

Sandra Frizzell

Hampton and Scotland School Readiness Coordinator